

Appendix 1

CLUB NAME: Port Elliot Surf Life Saving Club

PATROL REGULATIONS

Each affiliated Club shall be responsible for patrolling the beach(s) under its jurisdiction in accordance with this 2018/2019 & 2019/2020 Lifesaving Patrol Agreement, and further updates as endorsed by the SA Lifesaving Advisory Committee or SLSSA Lifesaving Department.

The persons responsible for the negotiation of the Lifesaving Patrol Agreement shall be made between the Chairman - Lifesaving Advisory Committee or appointed nominee or SLSSA Lifesaving Department, and person/s as nominated by the affiliating Club.

PREPARATION AND GENERAL OPERATIONS

DURATION OF SEASON AND HOURS OF OPERATION (SERVICES SUMMARY)

2018/2019

Patrols Commence	Patrols Conclude
Saturday 13th October 2018	Monday 22nd April 2019
Minimum Patrol Times : (Saturdays, Sundays & Public Holidays)	

2019-2020

Patrols Commence	Patrols Conclude
Saturday 12th October 2019	Monday 13th April 2020
Minimum Patrol Times : (Saturdays, Sundays & Public Holidays)	

Minimum patrol times for your Club are listed in the table included in this document (see page 7), Clubs wishing to patrol extended or additional hours on weekends/public holidays please inform SurfCom or SLSSA at their earliest convenience.

Clubs should note for a trial period during January 2019, 2020(excluding New Year's Day) a standby status of patrol will be encouraged to commence at 9:00am, if clubs are able to provide personnel and continue until the regular patrol begins. This can be satisfied by roving in the ATV or IRB, be stationed in a tower (where applicable) or having a presence on the beach, (An "Open Beach Method" patrol can be engaged to meet this requirement; flags do not have to be erected). As a minimum, two (2) Bronze Medallion holders or one (1) Bronze + one (1) ART or one (1) FA should be engaged to perform this patrol.

Any change/reduction in minimum hours must be endorsed by the Chairman – Lifesaving Advisory Committee or SLSSA Lifesaving Department.

Clubs wishing to patrol on weekdays please inform SLSSA prior to commencement of patrol; this will ensure all patrols are adequately supported by SLSSA, SurfCom and Support Operations.

All Clubs are strongly encouraged to provide a two (2) (Bronze Medallion or Bronze + ART or FA) person Stand-by patrol, (as a minimum) during times when the public continues to swim outside normal patrol hours.

HOT WEATHER PATROLS

Clubs wishing to do a hot weather patrol outside of their agreed patrolled hours are encouraged to do so. Clubs are requested to advise the SLSSA Lifesaving Department of their intention to provide a hot weather patrol to ensure there are assets available for support. They are then requested to sign on with SurfCom as soon as they are set up to patrol as per normal standard operating procedures.

PATROL METHODS

Between the Flags (Traditional) patrols

Designated by Red and Yellow flags set at the safest swimming area.

Roving patrols

Used in conjunction with the Between the Flags 'traditional' method and pairs of patrol members move back and forth along the beach to other areas, watching outside the flagged area. The use of ATV and IRB for roving patrol is encouraged.

Outpost patrols

Also used in conjunction with the Between the Flags 'traditional' method, but allows a minimum patrol to be set up, usually without flags but including rescue equipment (first aid kit, tube, oxygen resuscitator etc.), at areas that are outside of the flags but still popular for swimming. This method is encouraged when and where the need arises particularly when the maximum number of members on patrol exceeds 20.

Stand-by Patrols (min. of two Bronze Medallion Holders or one Bronze + one ART or one First Aid)

This method involves the minimum number of lifesavers monitoring the public during periods of low activity (e.g. in the early mornings, late afternoons or bad weather).

As a minimum one (1) rescue board, one (1) rescue tube, one (1) set of fins and the set of patrol flags (unless on an open beach system) must be left on the beach. In addition, the Club IRB should be available, if possible. Many of our rescues using power craft occur as a result of a change in weather patterns.

SurfCom is to be informed of any change in status of patrols.

MINIMUM PATROL STRENGTH AND QUALIFICATIONS OF MEMBERS

A maximum of 20 persons per patrol applies. Exceptions are Outpost Patrols, Special Events, Carnivals, Junior Activity Water Safety and/or other activity as approved by the Chairman – Lifesaving Advisory Committee or SLSSA Lifesaving Department.

Patrol Type	Minimum Number of Patrolling Members
Between the Flags (Traditional – Full))	4 Bronze Medallion Holders or Three (3) Bronze + One (1) ART or FA
Stand-by	2 Bronze Medallion Holders or One (1) Bronze + One (1) ART or One (1) FA
Roving	2 Bronze Medallion Holders or One (1) Bronze + One (1) ART or One (1) FA
Outpost	2 Bronze Medallion Holders or One (1) Bronze + One (1) ART or One (1) FA

It is preferred that patrol teams include at least one of each of the following award holders: ART Operator, IRB Crew, IRB Driver, First Aider, and Silver Medallion Aquatic Rescue

Only members classified as "proficient", "registered" and financial for the respective seasons are eligible to perform patrol duties.

AREA OF OPERATION

Location/physical address of Club

Horseshoe Bay, Port Elliot

Patrolling Area	From (Southern landmark/street name)	To (Northern landmark/street name)
Between the Flags (Traditional - Full)	Horseshoe Bay (Western end)	Horseshoe Bay (Eastern end)
Roving	Boomer Beach (Chiton SLSC)	Bashams Beach (Goolwa SLSC)
Outpost		

PATROL CAPTAINS

Patrol Captains are in charge of all Patrolling Members. It is expected that patrol members follow all instructions of the Patrol Captain in the general work of surf lifesaving, especially in the event of a rescue.

SURFCOM

All Clubs/Services are to notify SurfCom when they are signing on and off patrol for the day. Please radio SurfCom on Channel 3 otherwise phone 13 SURF (13 7873) to sign on via telephone.

The SLSA Patrol Ops App can be used to sign on and off for patrol, but clubs *must* confirm a radio check if using the App.

The purpose of SurfCom is to assist the Incident Commanders (Patrol Captain, Lifeguard, and Duty Officer) to carry out their roles and support/coordinate between lifesaving services and emergency services.

SurfCom operates on weekends, public holidays and hot weather days throughout the patrol season, and starts from at least 30mins prior to the first patrol start time 9.00am, until 6.00pm (unless all Clubs and services have signed off prior to this time).

If your club service wishes to patrol extended or additional hours on weekends/public holidays/hot weather days, please inform SurfCom (13 SURF [13 7873]) or the Lifesaving Department at SLSSA at your earliest convenience.

INCLEMENT WEATHER PATROLS

If the weather during normal patrol agreements hours is (or becomes) Inclement, the Patrol Captain may - at his/her discretion, sign the patrol on with SurfCom as a "Stand-by" patrol (formally known as inclement). An entry must then be made immediately in the Club Patrol Log recording the time of change of status.

Unless both of those matters (notifying SurfCom and recording the time in the Patrol Log) have been actioned, the Club may leave itself open to a breach of their Lifesaving Patrol Agreement.

If the patrol reverts to a Stand-by patrol during normal patrol agreement hours the following actions must take place:

- Two (2) Bronze Medallion award holders (as a minimum or One (1) Bronze + One (1) ART or One (1) FA) must observe the beach at all times during the patrol hours. The Club is still required to meet its minimum patrol obligation numbers as stated for traditional - full patrol, the only variable being that for Inclement Weather patrols other members can be deployed to other activities in and around the Club, however must be readily available at all times.
- Warm outer clothing or leggings under patrol shorts may be worn by patrolling members. Members should preferably wear Club tracksuits or a red and yellow tracksuit. No zip up pants/trousers are to be worn. The SLS standard red and yellow quartered patrol cap, and Club bathers (if you will be entering the water) should be worn by all patrolling members
- As a minimum one (1) rescue board, one (1) rescue tube, one (1) set of fins and the set of patrol flags (unless on an open beach system) must be left on the beach. In addition, the Club IRB should be available, if possible. Many of our rescues using power craft occur as a result of a change in weather patterns.

- When damage may result to equipment (e.g. during high winds, rain), then common sense should prevail and equipment should be left in an accessible position.
- There shall be a first aid kit, resuscitation unit, and a radio in close proximity to the members responsible for observing the beach. All other lifesaving equipment must also be easily accessible.

STAND-BY PATROLS (SURVEILLANCE) (AS PER TIMES LISTED IN THIS AGREEMENT)

Stand-by patrols (surveillance) are conducted under the same guidelines as inclement weather patrols and as detailed above.

Stand-by patrols (surveillance) are only conducted at times specified within the agreement or outside the times specifically detailed as full patrol operations.

CLUBS STARTING PATROL AT 12:00

Clubs that have a 1200 commencement time can sign on as a Stand-by status or Full Patrol; but must be at Full Patrol status by 1:00pm.

CHRISTMAS DAY PATROL

Christmas Day patrol Hours 2:00pm -5:00pm. Patrol strength –Stand-by.

PATROL AUDITS

Patrol Audits are fundamentally aimed at promotion/communication of best practice patrolling, recognising achievement of such and identifying/resolving any shortfalls. They are a constructive process which can add significant value to building and maintaining a strong culture of professionalism within volunteer services.

GEAR AND EQUIPMENT

PATROL OPPTS APP

- Patrol captains are urged to use the app to sign all patrolling members on at the commencement of their and patrol and also the conclusion
- Used to update the Patrol, ATV and IRB status with SurfCom
- Log any incidents and beach stats in real time straight into the SurfCom system

LOG BOOKS

- All lifesavers/patrol members must personally sign the endorsed Patrol Log Book, indicating commencement and completion time of patrol
- Inform SurfCom of any serious/major incident and/or resuscitation event or change in patrol status
- Log all details of all incidents in the Patrol Log Book, including minor first aid treatments, preventative actions, searches etc.
- Complete an Incident Report Form after a major rescue, resuscitation or major First Aid, including member injury.
- It is the Patrol Captains responsibility to ensure he/she is aware of the location of the Patrol Log, Incident Report Log, IRB Log, Patrol Agreement and the Power Craft Code of Conduct at all times

IRB OPERATIONS

All IRB operations are to be logged in the IRB Log Book and with SurfCom. The IRB Log Book is to be kept with the Patrol Log.

Operational

This means that:

1. IRB is correctly inflated
2. Motor has been run in test tank and secured to IRB
3. All necessary equipment is stored in IRB
4. The IRB is at the water's edge ready for immediate use, or is being used (exception: Goolwa SLSC & Chiton Rocks SLSC where IRB can be operational but left on trailer and ready for immediate launch)

5. Qualified and proficient drivers/crew are signed on and available to drive/crew the IRB
6. IRB Log has been completed.

Stand-by

Means that all of the 'operational' status has been achieved except item 4. In the case of standby the IRB is in a position (either on a trailer or not) to be launched within approximately 5 minutes.

Not operational

Means that the IRB cannot meet the requirements of either operational or standby status, as detailed above, it is classified as unavailable.

IRB Training

IRB training must be conducted away from designated swimming areas and SLSA approved signs are to be erected during training or patrols.

PATROL UNIFORM as per policy 1.05

Minimum Requirements:

The minimum requirements for the national lifesaving patrol uniform are defined as the following:

- I. Patrol shirt – As supplied by SLSA
- II. Patrol shorts - As supplied by SLSA
- III. A red and yellow quartered patrol swimming cap. (Is to be worn on the head and secured under the chin at all times when on patrol)
- IV. Swimming costume (if you will be entering the water) – As supplied by the club

RELEVANT SLSA POLICIES

It is recommended/encouraged that all SLSA policies/procedures and codes of conduct are promoted to members and made available in your Clubs patrol area for reference. All policies/procedures and codes of conduct are available on the SLSA members portal (<http://portal.sls.com.au/>).

The following policies/procedures and codes of conduct are important to note:

- 1.01a Water Safety
- 1.02 Use of SLSA Equipment
- 1.05 Patrol Uniforms
- 2.01 Sun Safety
- 3.03 Pregnancy and the Surf Lifesaver
- 5.04 Proficiency and Patrol Hour requirements for competition eligibility
- 6.03 Limiting and Permanent Disability
- 6.05 Member Protection (which includes Member Codes of Conduct)
- 6.20 Use of Social Media
- ATV and Power craft Codes of Conduct

MINIMUM PATROL EQUIPMENT

All patrol/lifesaving gear and equipment is to be in a serviceable condition and ready for immediate use. Equipment and operators should remain ready for duty throughout the duration of the patrol.

Equipment required on patrol	Quantity (minimum)
Airbag Oxygen Resuscitator	1
Binoculars	1
Blanket	2
Patrol Fly	1
Emergency Evacuation Flag	1
Emergency Evacuation (Shark) Alarm	1
IRB, to include:	1
- Tube	
- Whistle	
- Fuel Cell	
- Tow Rope	
- Paddles/Oars	
- Knife	
- Motor with propeller guard	
- Qualified crew and driver	
- IRB Log Book	1
- Lifejacket/PFD (varying sizes)	2 per IRB
Incident Report Log Book	1
Loud Hailer	1
Patrol Log Book	1
Personal Patrol Packs/Bum Bags, to include:	4
- Gloves	
- Pocket Mask	
- Paper and Pencil	
Portable First Aid Kit	1
Radios	3
Rescue Boards	2
Rescue Tubes	2
Swimming Area Flags (Patrol Flags, with feathers)	1 Set
Automatic External Defibrillator (AED)	1
Signal Flags	1 Set
Spinal Board	1
Suction Unit	1
Swim Fins – various size	1 Set
Vehicle (4WD or ATV)	1
Patrol Surround	1
Whistle (separate from IRB)	2

DURATION OF SEASON AND HOURS OF OPERATION (SERVICES SUMMARY)

2018/2019

Patrols Commence

Patrols Conclude

Saturday 13th October 2018

Monday 22nd April 2019

Minimum Patrol Times : (Saturdays, Sundays & Public Holidays)

Date Period	Times	Stand-by Agreed Hours	Minimum Bronze Holders	Patrol Method	Public Holidays
Oct. 2018	12pm - 5pm		2 Bronze Medallion Holders or One (1) Bronze + One (1) ART or One (1) FA	Stand-by - "On Call"	
Nov. 2018	12pm - 5pm		4 Bronze Medallion Holders or Three (3) Bronze + One (1) ART or FA	Between The Flags (Traditional)	
Dec. 2018	12pm - 5pm		4 Bronze Medallion Holders or Three (3) Bronze + One (1) ART or FA	Between The Flags (Traditional)	Tue 25 th , Wed 26 th
Jan. 2019	12pm - 5pm	9am -12pm & 5pm - 6pm	4 Bronze Medallion Holders or Three (3) Bronze + One (1) ART or FA	Between The Flags (Traditional)	Tue 1 st Jan, Mon 28 th
Feb. 2019	12pm - 5pm		4 Bronze Medallion Holders or Three (3) Bronze + One (1) ART or FA	Between The Flags (Traditional)	
Mar. 2019	12pm - 5pm		4 Bronze Medallion Holders or Three (3) Bronze + One (1) ART or FA	Between The Flags (Traditional)	Mon 11 th
Apr.2019	12pm - 5pm		2 Bronze Medallion Holders or One (1) Bronze + One (1) ART or One (1) FA	Stand-by - "On Call"	Fri 19 th , Mon 22 nd

Saturday 12th October 2019

Monday 13th April 2020

Minimum Patrol Times : (Saturdays, Sundays & Public Holidays)

Date Period	Times	Stand-by Agreed Hours	Minimum Bronze Holders	Patrol Method	Public Holidays
Oct. 2019	12pm - 5pm		2 Bronze Medallion Holders or One (1) Bronze + One (1) ART or One (1) FA	Stand-by - "On Call"	
Nov. 2019	12pm - 5pm		4 Bronze Medallion Holders or Three (3) Bronze + One (1) ART or FA	Between The Flags (Traditional)	
Dec. 2019	12pm - 5pm		4 Bronze Medallion Holders or Three (3) Bronze + One (1) ART or FA	Between The Flags (Traditional)	Wed 25 th , Thurs 26 th
Jan. 2020	12pm - 5pm	9am -12pm & 5pm - 6pm	4 Bronze Medallion Holders or Three (3) Bronze + One (1) ART or FA	Between The Flags (Traditional)	Wed 1 st , Mon 27 th
Feb. 2020	12pm - 5pm		4 Bronze Medallion Holders or Three (3) Bronze + One (1) ART or FA	Between The Flags (Traditional)	
Mar. 2020	12pm - 5pm		4 Bronze Medallion Holders or Three (3) Bronze + One (1) ART or FA	Between The Flags (Traditional)	Mon 9 th
Apr. 2020	12pm - 5pm		2 Bronze Medallion Holders or One (1) Bronze + One (1) ART or One (1) FA	Stand-by - "On Call"	Fri 10 th , Mon 13 th