Joining Instructions

For help e-mail <u>info@portelliotslsc.com.au</u>

Each membership of Surf Life Saving Australia gets assigned a member's portal account. If you have been a member previously, you will already have a membership account set up at <u>https://members.sls.com.au</u>, so please refer to the 2024/2025 Renewal Instructions. If the reset password information does not work, then please e-mail help.

If you are already have a membership account, but wish to join up a new member (for example a new junior member), then follow these instructions for the new member.

Please pay via card/sports vouchers at the same time (preferred). Cash payments can be arranged if needed.

Go to the member's portal (<u>https://members.sls.com.au/</u>) and click **Join** at the bottom.

Select I would like to join Surf Life Saving Club and type or select Port Elliot from the dropdown list.

Under I want to join there is a few options depending on your circumstances:

- If it is only you joining then select An Individual from the dropdown list
- If you are joining using the 'Family Membership' fee select **My Family** from the dropdown list
- If you are joining a Junior Member (or multiple) and the Associate Member (if required), select **My Family** from the dropdown list. This doesn't necessarily equate to paying the family membership, but it lets you sign up everyone in one go.

If you have selected My Family give your family group a name eg your last name.

Click Next.

Enter your details. Click **Add Family Member** if you have selected My Family from the previous section. Repeat for each new member and then click **Next**.

Enter your contact and emergency details and click Next.

Select a membership category. If joining multiple members, select the appropriate category for each member (see the examples below). If you do not see the applicable category then please contact the Secretary.

Example - 2 adults becoming full members, and 2 junior*/cadets (under the age of 18)

- Adult 1 selects \$470 New Family Membership
- Adult 2 selects \$0 Covered by family membership paid by other member
- Junior/Cadet 1 selects \$0 Covered by family membership paid by other member
- Junior/Cadet 2 selects \$0 Covered by family membership paid by other member

Port Elliot Surf Life Saving Club Inc.

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Example - 1 adults becoming full member, and 3 junior*/cadets (under the age of 18)

- Adult 1 selects \$470 New Family Membership
- Junior/Cadet 1 selects \$0 Covered by family membership paid by other member
- Junior/Cadet 2 selects \$0 Covered by family membership paid by other member
- Junior/Cadet 3 selects \$0 Covered by family membership paid by other member

Example - junior(s)* and 1 associate parent

- Adult 1 selects \$40 Nipper Associate
- Junior 1 selects \$120 Junior Activity Member
- Junior 2 selects \$120 Junior Activity Member (continue to add if more)

* Note some junior memberships are eligible for payment via Sports Vouchers. If you are doing this, please select this option and e-mail your filled in voucher to <u>sportsvouchers@portelliotslsc.com.au</u> and adjust your payment amount accordingly when you continue the following steps (see page 8 for further info).

Select any applicable extra fees and click **Next**. This may be something like carnival fees or key fees.

Confirm the application and declaration and click Next.

Click Pay Now.

Payment amount and details should be prefilled. Otherwise enter the amount to be paid and click **Next**.

Enter your card details and click **Next**.

A captcha code may be required. Enter this and click Next.

This should complete the membership application on the members portal.

Keyfob access is optional, it allows you to use the Clubroom facilities outside usual operating hours (the Club will be open during normal programs such as patrols, training and nippers). It is available to Full or Cadet members aged 15 and over for a cost of \$35 per key. See the Keys & Access policy for further information.

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